

InstaGate®
Internet Security Appliance

Webmail SoftPak

Part Number: IG-WM-110602

www.esoft.com

eSoft™

Copyright Notices

©eSoft, Inc. 2002. eSoft and InstaGate are registered trademarks, and SoftPak and SoftPak Director are trademarks of eSoft, Inc. Microsoft and Windows are registered trademarks of Microsoft Corporation. Netscape and Netscape Navigator are registered trademarks of Netscape Communications Corporation. Adobe, the Adobe logo, and Acrobat are registered trademarks of Adobe Systems Inc. UNIX is a registered trademark of UNIX Systems Laboratories, Inc. All other brand and/or product names are the property of their respective holders.

Portions of InstaGate's software are covered under the GNU General Public License. You may freely obtain source code versions of the software covered by the GNU General Public License through the Internet at <http://www.redhat.com>. However, some applications remain the property of their owners, and require their permission to redistribute. For more information, access the eSoft web site at <http://www.esoft.com>.

Portions of InstaGate's software are Copyright © The Regents of the University of California. A complete copy of the copyright notice follows:

Copyright © The Regents of the University of California.

All rights reserved.

Redistribution and use in source and binary forms, with or without modification, are permitted provided that the following conditions are met:

1. Redistribution of source code must retain the above copyright notice, this list of conditions and the following disclaimer.
2. Redistribution in binary form must reproduce the above copyright notice, this list of conditions and the following disclaimer in the documentation and/or other materials provided with the distribution.
3. All advertising materials mentioning features or use of this software must display the following acknowledgment:

"This product includes software developed by the University of California, Berkeley and its contributors."
4. Neither the name of the University nor the names of its contributors may be used to endorse or promote products derived from this software without specific prior written permission.

THIS SOFTWARE IS PROVIDED BY THE REGENTS AND CONTRIBUTORS “AS IS” AND ANY EXPRESS OR IMPLIED WARRANTIES, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE DISCLAIMED. IN NO EVENT SHALL THE REGENTS OR CONTRIBUTORS BE LIABLE FOR ANY DIRECT, INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY, OR CONSEQUENTIAL DAMAGES (INCLUDING, BUT NOT LIMITED TO, PROCUREMENT OF SUBSTITUTE GOODS OR SERVICES; LOSS OF USE, DATA, OR PROFITS; OR BUSINESS INTERRUPTION)

HOWEVER CAUSED AND ON ANY THEORY OF LIABILITY, WHETHER IN CONTRACT, STRICT LIABILITY, OR TORT (INCLUDING NEGLIGENCE OR OTHERWISE) ARISING IN ANY WAY OUT OF THE USE OF THIS SOFTWARE, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGE.

Portions of InstaGate’s software are Copyright © The Apache Group. A complete copy of the copyright notice follows:

Copyright © 1995-1997 The Apache Group. All rights reserved.

Redistribution and use in source and binary forms, with or without modification, are permitted provided that the following conditions are met:

1. Redistributions of source code must retain the above copyright notice, this list of conditions and the following disclaimer.
2. Redistributions in binary form must reproduce the above copyright notice, this list of conditions and the following disclaimer in the documentation and/or other materials provided with the distribution.
3. All advertising materials mentioning features or use of this software must display the following acknowledgment:

“This product includes software developed by the Apache Group for use in the Apache HTTP server project (<http://www.apache.org/>).”

4. The names “Apache Server” and “Apache Group” must not be used to endorse or promote products derived from this software without prior written permission.

5. Redistributions of any form whatsoever must retain the following acknowledgment:

“This product includes software developed by the Apache Group for use in the Apache HTTP server project (<http://www.apache.org/>).”





InstaGate SoftPak Webmail

InstaGate's Webmail SoftPak provides web-based email, powered by EMUmail, that allows users to send and receive corporate email from outside the office using a web browser. Webmail supports InstaGate's POP and IMAP servers, and allows the viewing of Microsoft Word attachments.

Accessing Webmail

To access Webmail:

1. Open a web browser.
2. In the address box, enter one of the following URLs:
`http://<IPAddress-of-InstaGate>:81/`
`http://Instagate:81/`
3. Enter your InstaGate account name and password in the *User Name* and *Password* fields. Be sure to include your mail server's domain name in your account name (for example, `jsmith@domain_name.com`).
4. Click the *Login & Check Email* button.

Note If you plan to access Webmail from the Internet, configure InstaGate to use a static IP address. This ensures you always have the correct URL to access Webmail.

Reading Mail

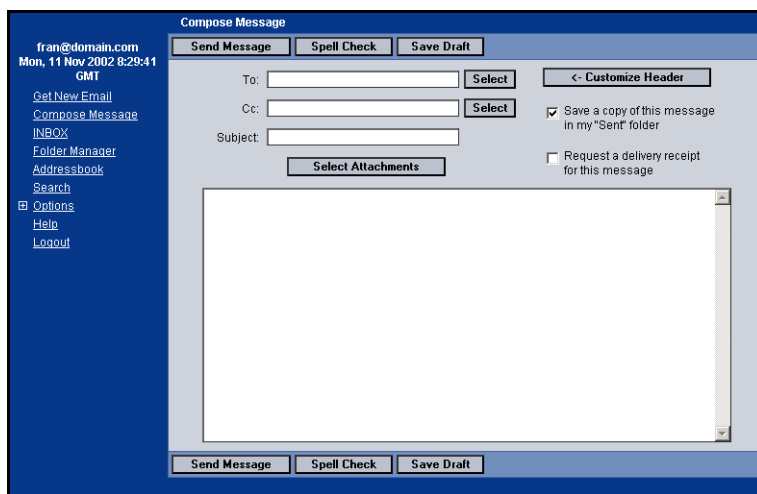
When you log in, Webmail retrieves your messages from InstaGate's email server and displays them in the web browser. All messages are left on the email server so they can be retrieved later using your POP or IMAP email client. To read a message, click on the subject name.

Note In order to view messages in Webmail that you have already viewed using an email client, you must configure your email client to access InstaGate as an IMAP server. Refer to the documentation included with your email client for details.

Sending Mail

To send an email message:

1. Select *Compose Message* from the side menu.



The screenshot shows the 'Compose Message' interface. On the left is a blue sidebar with a menu: 'fran@domain.com', 'Mon, 11 Nov 2002 8:29:41 GMT', 'Get New Email', 'Compose Message', 'INBOX', 'Folder Manager', 'Addressbook', 'Search', 'Options', 'Help', and 'Logout'. The main area has a title bar 'Compose Message' with buttons for 'Send Message', 'Spell Check', and 'Save Draft'. Below the title bar are fields for 'To:', 'Cc:', and 'Subject:', each with a 'Select' button. There is a 'Select Attachments' button below the subject field. On the right, there is a '<- Customize Header' button and two checkboxes: 'Save a copy of this message in my "Sent" folder' (checked) and 'Request a delivery receipt for this message' (unchecked). A large text area for the message body is at the bottom. At the very bottom of the form are buttons for 'Send Message', 'Spell Check', and 'Save Draft'.

2. Enter the email address in the *To* field.
3. Enter a subject in the *Subject* field.
4. Type in your message.
5. Click the *Send Message* button at the top or bottom of the form.

Logging Out

When you are finished using Webmail, select *Logout* from the side menu.

Getting Additional Help

For additional information about configuring and using Webmail, select *Help* from the side menu.

